



The Schools of McKeel Academy

***McKeel Academy of Technology
McKeel Elementary Academy (dba McKeel Academy Central)
South McKeel Academy***

**Board of Trustees
Executive/Search Committee Meeting**

MINUTES

February 24, 2014

The Search Committee Meeting was called to order by Committee Chair Larry Ross on Monday, February 24, 2014, at 8:00 a.m., at The Schools of McKeel Academy Business Office. Board members in attendance included Taylor Caffey, Mark Thompson, Larry Ross, Seth McKeel and Stephanie Campbell. Staff members attending were Dr. Linda Acocelli, Principal of MAT; Judi Morris, Principal of SMA; Michele Spurgeon, Principal of MAC; Bob Kuhnert, Teacher at MAT; and Olivia Hazell, Executive Assistant.

The committee discussed the Opportunity Profile and selected four (4) job posting websites that were the most cost effective and suited to our needs. The committee will contract with Reliable Reporting of Lakeland to assist with the Skype interviews which should begin sometime in mid-April. A short list of interview questions has been developed and will be used during the Skype interview process. Mrs. Hazell will use Dropbox to share applicants' resumes/CVs with committee members. Committee members will use an applicant evaluation form to determine who will be interviewed.

The next meeting of the Executive/Search Committee will be held on Monday, March 10, 2014, at 8:00 am in The Schools of McKeel Academy Business Office.

There being no further business, the Executive/Search Committee meeting adjourned at 9:03 a.m.

ATTEST:

Larry Ross, Committee Chair

Olivia Hazell, Secretary