



The Schools of McKeel Academy, Inc., dba

*McKeel Academy Central
McKeel Academy of Technology
South McKeel Academy*

Board of Trustees Meeting

MINUTES

March 17, 2015

The meeting of the Board of Trustees was held on Tuesday, March 17, 2015, in The McKeel Academy Central, Board Room. The meeting was called to order by Stephanie L. Campbell at 12:05 p.m. and declared a quorum with 7 of 9 members present. Trustees present included Taylor Caffey, Stephanie L. Campbell, Michael Clanton, Michael Peeples, Larry Ross, John Stargel and Jackie Yon. Chair McKeel was unable to attend due to a scheduling conflict; Trustee Campbell will facilitate the meeting in his absence. Staff present included Alan Black, Julie Ehnle, Judi Morris, Kim Benson, Joyce Powell, Michele Spurgeon and Olivia Hazell. Teachers of the Year present were Cassandra Castro, Adam Flick, and Suzanne Williams. Patricia Hendler and Nicole Travis, CRA Project Managers from the City of Lakeland were also present.

➤ **Public Comment**

Mrs. Hendler made a presentation to the Board concerning the Oak Street parking lot addition. The CRA voted to continue the lease with TSMA of the vacant lot currently used by MAC for a PE field, which will be a short term lease with a 30 day opt out.

➤ **Consent Agenda**

- **Minutes: 1/16/15 Board of Trustees**
- **Updates to TSMA documents: Board Member job description; Public Records Policy; and Conflict of Interest Policy and Annual Disclosure Statement**

Motion: Moved by Larry Ross, seconded by Michael Peeples, to approve the consent agenda as presented.

Motion Carried

➤ **Old Business**

Quarterly Financial Statements

Ms. Ehnle reviewed the quarterly financial statements with Board members which reflect the merger of the 3 corporations into one.

Proposed Budget Amendment

Ms. Ehnle presented the proposed budget amendment which reflects the consolidation of the three schools into one corporation to the Board and requested a motion to approve the amendment.

Motion: Moved by Michael Peeples, seconded by Michael Clanton, to approve the proposed budget amendment as presented.

Motion Carried

➤ New Business

- **2015-2016 Proposed Board of Trustees Calendar**

Mr. Black distributed the 2015-2016 Proposed Board of Trustees Calendar with the following tentative meeting dates: July 21, 2015-Annual Meeting; September 15, 2015; November 17, 2015; January 19, 2016; March 15, 2016; and May 17, 2016. The meetings will take place at a location to be determined at a later date and the time of the meetings will be at 12:00 pm.

- **2015-2016 Proposed School Calendar**

Mr. Black presented the 2015-2016 Proposed School Calendar and requested a motion from the Board to approve the calendar as presented.

Motion: Moved by Michael Peeples, seconded by Larry Ross, to approve the proposed 2015-2016 Proposed School Calendar as presented.

Motion Carried

- **Board Member Resignation**

Dr. Larry Ross submitted his letter of resignation which will be effective as of close of business on March 27, 2015. The Board needs to approve of his resignation. Ms. Campbell presented Dr. Ross with a gift from The Schools of McKeel Academy in recognition of his 12 years of service to the Board and schools.

Trustee Campbell called the question to accept the resignation of Dr. Larry Ross effective as of close of business on March 27, 2015 with regrets.

Motion Carried

- **McKeel Legacy Scholarships**

Mr. Black is requesting 2-3 Board members serve on the Scholarship Selection Committee. This committee is responsible for reviewing the scholarship applications; interviewing the applicants; and selecting the recipient(s) of the scholarship, which will be presented at the Senior Awards program on May 14, 2015.

➤ **Director's Report**

• **MAT Construction Projects**

The MAT auditorium remodel is close to completion. We are waiting on the seating to be installed. New bleachers and awnings for the sports fields have been installed.

• **Food Service Update**

TSMA hired Chartwells group to handle Food Service for TSMA. The first year revenues were flat. The second year TSMA met with Chartwells and set benchmarks but these were not met. Senior Administration met and made the decision to bring Food Service back in house. The job description for a Food Service Manager has been written and needs to be approved by the Board.

Motion: Moved by Taylor Caffey, seconded by Michael Peeples, to approve the creation of the Food Service Manager position as presented.

Motion Carried

➤ **School Reports**

Principals gave their school reports which will become a permanent part of the record.

➤ **Adjournment**

There being no further business, the meeting was adjourned at 1: 17 p.m.



Stephanie L. Campbell, Trustee

ATTEST:



Olivia Hazell, Secretary