



## The Schools of McKeel Academy, Inc.

*McKeel Academy Central  
McKeel Academy of Technology  
South McKeel Academy*

### Board of Trustees Meeting

#### MINUTES

**May 12, 2015**

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The meeting of the Board of Trustees was held on Tuesday, May 12, 2015, in the South McKeel Academy, Science Lab. The meeting was called to order by Stephanie L. Campbell at 12:13 p.m. and declared a quorum with 6 of 8 members present. Trustees present included Taylor Caffey, Stephanie L. Campbell, Michael Clanton, Michael Peeples, John Stargel and Phillip Walker. Chair McKeel was unable to attend due to a scheduling conflict; Trustee Campbell will facilitate the meeting in his absence. Staff present included Alan Black, Julie Ehnle, Judi Morris, Kim Benson, Joyce Powell, Michele Spurgeon and Olivia Hazell. Teachers of the Year present were Cassandra Castro and Adam Flick.

➤ **Public Comment**

There was no one from the public wishing to address the Board.

➤ **Consent Agenda**

- **Minutes: 3/17/15 Board of Trustees; 4/22/15 Audit Committee**
- **Promotion of Curriculum Special to Assistant Principal of Curriculum-effective July 1, 2015**

*Motion: Moved by Taylor Caffey, seconded by Michael Clanton, to approve the consent agenda as presented.*

**Motion Carried**

➤ **Old Business**

**Dissolution of Lease MAT and SMA**

When the PreK building was built at SMA the two schools/corporations entered into a lease agreement to loan SMA the money to pay for the building. Under the new corporation, TSMA, the lease is no longer necessary. For audit purposes we need a motion from the Board to terminate the lease agreement between MAT and SMA.

*Motion: Moved by Taylor Caffey, seconded by Michael Clanton, to approve the termination of the lease for the PreK building between MAT and SMA.*

**Motion Carried**

### Quarterly Financials

Ms. Ehnle sent the quarterly financial report for TSMA to Board members for review.

### Food Service Update

TSMA hired Mark Nations, teacher at MAT, as the Food Service Manager. He is currently working with staff and putting together a marketing strategy to increase participation in our lunch program.

### Assistant Director of Operations Report

- 990's have been filed prior to the deadline
- The preliminary audit report has been completed and so far there are no issues

## ➤ New Business

### Election of Board Chair

Chair McKeel has served a 1 year term and does not wish to serve another term. The Board needs to nominate a new Chair whose term of service will begin at the July Annual Meeting.

Mr. Caffey nominates Ms. Campbell and she accepted.

*Motion: Moved by Phillip Walker, seconded by Taylor Caffey, to approve Ms. Campbell as the Chair of the Board of Trustees for 2015-2016 fiscal year.*

**Motion Carried**

### Approval of Donation from Rodda Construction

Rodda Construction will donate \$53,000 to assist in the remodeling of 2 classrooms at MAC to be used for the PreK program. We need a motion to approve the donation from Rodda Construction.

*Motion: Moved by Taylor Caffey, seconded by Michael Peeples, to approve the \$53,000 donation from Rodda Construction to remodel classrooms for the MAC PreK program.*

**Motion Carried**

### Purchase of Property

Mr. Black was contacted by the church at the corner of Parker and Grady concerning purchasing a 5 acre lot. Mr. Black is interested in purchasing the property to build a small elementary school. He would like permission from the Board to enter into negotiations for the property.

*Motion: Moved by Michael Peeples to approve Mr. Black entering into negotiations for the 5 acre lot at the corner of Parker and Grady with the contingency that upon completion of negotiations the Board will vote to approve the purchase price for the property.*

**Motion Carried**

Audit Committee Report

Mr. Peeples has agreed to serve as chair of the Audit Committee. He reported that the auditors met with the committee on April 22, 2015, and the audit is going well. The auditors reviewed the 990s before they were filed. The fieldwork is planned and they will present the final Audit at the September Board of Trustees meeting, prior to the submission deadline of September 30.

Salary Increases

Salary increases for instructional and support staff at certain levels has been proposed to maintain the practice of TSMA paying a higher rate than PCSB. The total cost of these increases is \$34,975.25. Trustees were also concerned that TSMA needs to offer signing/hiring bonuses to attract high quality teachers, especially in areas of critical need. Judge Stargel proposed giving Mr. Black the authority to give signing/hiring bonuses for the purpose of recruiting in areas of critical need with the contingency that this practice does not violate law.

*Motion-Salary Increases: Moved by Phillip Walker, seconded by Michael Clanton, to approve the salary increases as presented.*

**Motion Carried**

*Motion-Signing/Hiring Bonuses: Moved by John Stargel, seconded by Michael Peeples, to approve Mr. Black offering signing/hiring bonuses at his discretion for the purpose of recruiting teachers in areas of critical need with the contingency that this practice does not violate law.*

**Motion Carried**

➤ Director's Report

The Board needs to meet in June to approve the preliminary budget for 2015-2016. Mrs. Hazell will contact Trustees about availability and scheduling the meeting.

High School rankings have been published and MAT is ranked in the top 10% in the nation and in the top 6% in the state of Florida.

➤ School Reports

Principals gave their school reports which will become a permanent part of the record.

➤ Adjournment

There being no further business, the meeting was adjourned at 1: 25 p.m.

**ATTEST:**

*Stephanie L. Campbell*

**Stephanie L. Campbell, Trustee**

*Olivia Hazell*

**Olivia Hazell, Secretary**