



The Schools of McKeel Academy, Inc.

*McKeel Academy Central
McKeel Academy of Technology
South McKeel Academy*

Board of Trustees Annual Meeting

MINUTES

July 21, 2015

The Annual meeting of the Board of Trustees was held on Tuesday, July 21, 2015, in the Banquet Room of Fresco's in Downtown Lakeland.

Governance Training

The Governance Training-2 hour refresher course was conducted by attorney Kathleen Schoenberg. Trustees present during this training were Taylor Caffey, Stephanie L. Campbell, and Phillip Walker.

Legislative Update

Derek Whitis, lobbyist for TSMA, presented an overview of the legislative updates affecting Charter Schools.

Business Meeting

The meeting was called to order by Seth McKeel at 2:09 p.m. and declared a quorum with 5 of 8 members present. Trustees present included Taylor Caffey, Stephanie L. Campbell, Seth McKeel, Phillip Walker and Jackie Yon. Mr. McKeel turned the meeting over to the new chair Ms. Campbell. Staff present included Alan Black, Julie Ehnle, Judi Morris, Ginger Collins, Kim Benson, Joyce Powell, Michele Spurgeon, Craig Black, Brandon Davie, Pat Frey, Mark Nations and Olivia Hazell. Teachers of the Year present were: Charla Stephenson and Kristy Brown.

➤ **Public Comment**

There was no one from the public wishing to address the Board.

➤ **Board Vacancy**

Andrew Snyder has been recommended to fill the vacancy created by Larry Ross' resignation from the Board. The Board needs to approve the recommendation of Mr. Snyder.

Motion: Moved by Jackie Yon, seconded by Phillip Walker, to approve the recommendation of Andrew Snyder's appointment to the Board of Trustees for TSMA.

Motion Carried

➤ **Election of Corporate Officers**

Chair Campbell entertained a motion to elect the Corporate Officers as follows: President, Alan Black; Treasurer, Julie Ehnle; and Secretary, Olivia Hazell.

Motion: Moved by Taylor Caffey, seconded by Phillip Walker, to approve the Corporate Officers for TSMA- President, Alan Black; Treasurer, Julie Ehnle; and Secretary, Olivia Hazell as presented.

Motion Carried

➤ **Consent Agenda**

- **Minutes: 6/15/15 Board of Trustees**
- **Approval of New Hires MAC**
- **Approval of New Hires MAT**
- **Approval of New Hires SMA**
- **2015/2016 Organization Chart**
- **Personnel Handbook**

Motion: Moved by Taylor Caffey, seconded by Phillip Walker, to approve the consent agenda as presented.

Motion Carried

➤ **New Business**

15-16 TSMA Budget

Ms. Ehnle reviewed the 2015-2016 TSMA Budget for Board of approval.

Motion: Moved by Seth McKeel, seconded by Phillip Walker, to approve the 2015-2016 TSMA Budget as presented.

Motion Carried

Diversity Plan

Mr. Black presented the proposed Diversity Plan for Board approval. This plan lays out steps to recruit minorities in order to help TSMA better reflect the communities the schools are located in.

Motion: Moved by Phillip Walker, seconded by Seth McKeel, to approve the Diversity Plan as presented.

Motion Carried

Admissions Policy

Mr. Black presented the revised Admissions Policy for Board approval.

Motion: Moved by Phillip Walker, seconded by Seth McKeel, to approve the TSMA Admissions Policy as presented.

Motion Carried

Conflict of Interest

Trustees were asked to sign the Conflict of Interest Disclosure statement. The Board will review and approve any disclosures at the next Board of Trustees meeting.

Food Service

Mr. Nations presented the new marketing plan for the TSMA food service program. This plan focuses on marketing to our customers in order to increase participation in our food service program.

iPad Initiative

Mr. Black gave an update on the iPad initiative for the organization.

Transportation

Ms. Frey updated the Board on the status of the transportation department.

Information Technology

Mr. Davie explained the changes and updates to the TSMA IT Department.

➤ **Director's Report**

Mr. Black updated the Board on the negotiations for the property purchase for the new elementary school and the charter application.

➤ **Adjournment**

There being no further business, the meeting was adjourned at 3: 56 p.m.

ATTEST:

Stephanie L. Campbell

Stephanie L. Campbell, Chair

Olivia Hazell

Olivia Hazell, Secretary