



## **The Schools of McKeel Academy, Inc.**

*McKeel Academy Central  
McKeel Academy of Technology  
South McKeel Academy*

### **Board of Trustees Meeting MINUTES**

**December 15, 2015**

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The Board of Trustees meeting was held on Tuesday, December 15, 2015, in the Media Center at McKeel Academy of Technology. The meeting was called to order by Stephanie L. Campbell at 12:11 p.m. and declared a quorum with 6 of 9 members present. Trustees present included Taylor Caffey, Stephanie L. Campbell, Michael Clanton, Seth McKeel, Andrew Snyder, and John Stargel. Staff present included Alan Black, Julie Ehnle, Judi Morris, Kim Benson, Joyce Powell, Michele Spurgeon, and Olivia Hazell. Teacher of the Year Jency Meche was also present.

➤ **Public Comment**

There was no one from the public wishing to address the Board.

➤ **Sponsorship Recognition**

Ms. Ehnle acknowledged the following business sponsors who made donations for today's meeting: Risse Brothers School Uniforms, John Goddard Produce, Little Caesars Pizza, Outback Restaurant, and Harry's Seafood Grill.

➤ **Consent Agenda**

- **Minutes: 11/13/15 Audit Committee Meeting; 11/17/15 Board of Trustees Meeting**
- **Approval of New Hires MAT**
- **MAT STeAMing Up Polk! Grant**

*Motion: Moved by Taylor Caffey, seconded by Andrew Snyder, to approve the consent agenda as presented.*

**Motion Carried**

➤ **Old Business**

Director's 2015 Evaluation

The survey was completed by Mr. Black's direct reports as well as Board members using SurveyMonkey.com. The results of the survey were compiled and then shared with the Board and meeting attendees.

Recruitment Plan Update

Ms. Rosenau provided an update on the current recruitment plan for students in the communities surrounding the McKeel schools.

### Treasurer's Report

#### Quarterly Financial Statements

Ms. Ehnle reviewed the quarterly financial statements and answered questions from Board members.

#### Budget Amendment

Ms. Ehnle presented the budget amendment for Board approval.

*Upon a motion made by Taylor Caffey, seconded by John Stargel, to approve the budget amendment as presented.*

**Motion Carried**

### ➤ New Business

#### Finnish School Model

Mr. Black and Ms. Rosenau reviewed plans to investigate a new school model for the 4<sup>th</sup> school TSMA is considering opening in the future. This school would focus on socialization and play as well as academics. A team of individuals from TSMA plan to go to Finland next school year to investigate the Finnish school system. The team will spend 5 days touring the schools in Finland as well as their teacher training facility.

#### MAT Schedule Model Change

Ms. Rosenau proposed the new schedule model for MAT, which would be in effect for the 2016-2017 school year. School hours for students will be from 8:45 am – 2:30 pm. Students would have a 6 period day. This schedule still meets the state mandated seat time for students and allows them to still earn the credits necessary for graduation. Teacher hours would be from 7:30 am – 2:30 pm. This allows for common planning time for departments, as well as opportunities for Professional Development and Parent conferences.

*Upon a motion made by Taylor Caffey, seconded Andrew Snyder, to approve the MAT Schedule Model change as presented.*

**Motion Carried**

#### Senior Accountant Position

Ms. Ehnle is requesting approval from the Board to hire a Senior Accountant. The job description for this position has been posted on the website.

*Upon an amended motion made by Taylor Caffey, seconded by Andrew Snyder, to approve hiring of a Senior Accountant and up to \$75K for compensation.*

**Motion Carried**

A+ Funding

Simulated School grades have been posted for 2015 FSA testing. It appears all three McKeel schools have earned an A on the 2015 FSA tests. In the past TSMA has received A+ Funds which have been distributed to staff. Mr. Black is requesting approval to distribute these funds to staff when they are received.

*Upon a motion made by Taylor Caffey, seconded by Andrew Snyder, to approve the distribution of A+ funding to staff.*

**Motion Carried**

➤ **Director's Report**

Admissions Policy

Postcards were sent to parents concerning the proposed Admissions Policy and new Waitlist Procedures.

Church Property Purchase

The engineering firm found some environmental issues with the property and has recommended a Phase 2 environment study which will be approximately \$7100. We are awaiting results from this before proceeding any further with the land purchase.

Phase 2 Building Project

Mr. Black explained that Phase 2 of the building project has been put on hold in order for him to investigate the purchase of the SMA property.

➤ **Adjournment**

There being no further business, the meeting was adjourned at 1:25 p.m.

**ATTEST:**

*Stephanie L. Campbell*

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**Stephanie L. Campbell, Chair**

*Olivia Hazell*

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**Olivia Hazell, Secretary**