



The Schools of McKeel Academy, Inc.

*McKeel Academy Central
McKeel Academy of Technology
South McKeel Academy*

Board of Trustees Meeting MINUTES

May 17, 2016

The Board of Trustees meeting was held on Tuesday, May 17, 2016, in the Media Center at McKeel Academy of Technology. The meeting was called to order by Stephanie L. Campbell at 12:10 p.m. and declared a quorum with 7 of 9 members present. Trustees present included Taylor Caffey, Stephanie L. Campbell, Michael Clanton, Seth McKeel, Michael Peoples, Andrew Snyder, and Phillip Walker. Trustees, John Stargel and Jackie Yon attended via conference call. Staff present included Alan Black, Julie Ehnle, Judi Morris, Kim Benson, Joyce Powell, Michele Spurgeon, and Olivia Hazell. Daniel Lauk, MAT Teacher of the Year. Cathy Reigner a member of the public was present.

➤ **Retirement**

Judi Morris is retiring from TSMA as of May 31, 2016, after serving since August 1999. She was presented with cake and flowers today and there will be a dinner in her honor on May 18, 2016.

➤ **Public Comment**

There was no one from the public wishing to address the Board.

➤ **Consent Agenda**

- **Minutes: 3/8/16 Board of Trustees Meeting; 3/8/16 Audit Committee Meeting; 3/11/16 Board of Trustees Meeting**

Motion: Moved by Taylor Caffey, seconded by Phillip Walker, to approve the consent agenda as presented.

Motion Carried

➤ **Treasurer's Report**

Quarterly Financials

Ms. Ehnle presented the quarterly financial statements for the period ending March 31, 2016.

Budget Amendment

Ms. Ehnle presented the proposed budget amendment and requested a motion to approve the amendment.

Motion made by Taylor Caffey, seconded by Phillip Walker, to approve the Budget Amendment as presented.

Motion Carried

Proposed Salary Schedule and Additional Bonuses

Ms. Ehnle and Mr. Black presented the new salary schedule, which will be effective upon approval and be paid retro to January 2016. In addition to this raise, Instructional staff will receive a one-time \$500 bonus and non-instructional staff will receive a one-time 3% bonus in order to keep salaries more in line with PCSB. TSMA will revisit salaries once the revenue worksheets are received from the state.

Motion made by Taylor Caffey, seconded by Michael Clanton, to approve the salary schedule as presented.

Motion Carried

Motion made by Taylor Caffey, seconded by Phillip Walker, to approve a one-time \$500 bonus for instructional staff.

Motion Carried

Motion made by Taylor Caffey, seconded by Phillip Walker, to approve a one-time 3% bonus for non-instructional staff.

Motion Carried

➤ Director's Report

Church Property Purchase

Mr. Black presented the drawing for School #4 along with the contract between TSMA and Trinity Life. Mr. Black is requesting approval of the purchase of the property at a cost of \$120k.

Motion made by Seth McKeel, seconded by Phillip Walker, to approve the purchase of the property located at NWC of W Parker and N Grady Ave at a cost of \$120k.

Motion Carried

➤ Other

Mrs. Hazell is resigning from her position effective June 10, 2016. Her replacement Cathy Reigner will begin June 13, 2016. The Board needs to approve Mrs. Reigner as the secretary of the Board.

Motion made by Phillip Walker, seconded by Seth McKeel, to elect Cathy Reigner as the secretary to the Board effective June 13, 2016.

Motion Carried

➤ Adjournment

There being no further business, the meeting was adjourned at 1:42 p.m.

Stephanie L. Campbell

Stephanie L. Campbell, Chair

ATTEST:

Cathy Reigner

Olivia Hazell, Secretary