



The Schools of McKeel Academy, Inc.

**McKeel Academy Central
McKeel Academy of Technology
South McKeel Academy**

**Board of Trustees Meeting
MINUTES**

July 27, 2017

The Board of Trustees meeting was held on Thursday, July 27, 2017, in the Banquet Room of Fresco's Bakery and Bistro. The meeting was called to order by Stephanie L. Campbell at 9:16 a.m. and declared a quorum with 7 of 9 members present. Trustees present included Taylor Caffey, Stephanie L. Campbell, Seth McKeel, Michael Peeples, Michael Clanton, Andrew Snyder, and Phillip Walker. Staff present included Alan Black, Julie Ehnle, Kim Benson, Joyce Powell, Michele Spurgeon, Kaci Gingras, and Katy Wibert. Jennifer Futch and her sister, Christine K. Bryant, from the public were also present.

➤ **Public Comment**

Ms. Jennifer Futch was given three minutes to comment. She presented a packet to each board member for consideration.

Ms. Futch's three minutes expired and Ms. Campbell thanked Ms. Futch for her comments.

➤ **Consent Agenda**

- Minutes: 04/27/17 Board of Trustees Meeting
- New Hires
- 2017 – 2018 Organizational Chart

Motion: Moved by Phillip Walker, seconded by Andy Snyder, to approve the consent agenda as presented.

Motion Carried

➤ **New Business**

➤ **Elect Corporate Officers**

Motion: Moved by Taylor Caffey, seconded by Andy Snyder to re-appoint Corporate Officers for TSMA – President, Alan Black; Treasurer, Julie Ehnle; and Secretary, Cathy Reigner as presented.

Motion Carried

➤ **Conflict of Interest Disclosures**

The board reviewed the Conflict of Interest Disclosure Statement and will sign and return

➤ **Employee Handbook Updates**

Kaci Gingras offered a summary of the employee handbook changes. (see board packet for the written summary and new Grievance Form) A brief discussion was had about each bullet point and the reasons for the changes.

Motion: Moved by Michael Peeples, seconded by Seth McKeel to approve the employee handbook as presented.

Motion Carried

➤ **Treasurers Report**

TSMA 2017-2018 Budget

Julie Ehnle presented the 2017-18 budget highlights. Capital outlay funding and the impact of the new/changed legislation was discussed at length.

Motion: Motion moved by Taylor Caffey, seconded by Michael Peeples, to approve 2017-2018 Budget as presented, with the addition of the flooding repairs noted below, highlights including:

- *Step increase for teachers and 3% for all other non-step staff; step schedule matches PCSB; however, TSMA is now one pay step ahead of PCSB.*
- *Coaching supplement increase*
- *8 new positions effective July 1, 2017, as applicable*
- *Possible purchase of up to 4 previously-leased buses used at Lake Wales.*
- *Up to \$50,000 for repairs to South McKeel for flooding issues*

Motion Carried

➤ **Legislative Update**

Mr. Derek Whitis' Presentation regarding HB7069 highlights. His handout is available to view in board packet. Capital Outlay disbursements of 1.5 millage was the largest discussion.

2017 Final Budget Amendment

Julie Ehnle reviewed the 2017 performance and any variances from the last FY17 budget to come before the board.

Motion: Motion moved by Phillip Walker, seconded by Michael Peeples to approve 2017 Budget Amendment as presented

Motion Carried

2017 Fiscal Highlights

- Food Service – 5.28% increase in reimbursable meals over last year; revenue up \$61,422.
- ICS Sweep Account – alternative to previously-discussed money market or CD options. More than four times better return rate because more money can be invested without being inaccessible.

Athletic Field Lights

Board recommends creating an athletics committee to pursue this and other sports-related issues. Interested to see if current sports parents will commit to assisting with the cost, even when the benefits may not be shown for several years down the road. Committee to explore a protocol for fundraising and spending per student athlete.

Andy Snyder and Phillip Walker will head up the committee, along with Chuck Smith, Julie Ehnle, and Alan Black, with additional involvement from administration/staff, as needed.

➤ **Department Updates**

Transportation

Recruiting/staffing, hiring

Bus stop times - adjusting a bit later, adjusting transfer bus time; no hub stop this year

IT

Entered into new lease agreement for new iPads for additional students.

Investment in these devices and in our gigabit internet connection gives significant advantage in classroom connectivity

This past year we were able to administer a state-mandated computer based test to over 1200 students at the same time – nearly 1,000 were at MAT

Facilities

SMA flooding issue was addressed above.

New flooring being installed at SMA

New playground surface and sunshade at MAC

Building 4 remodel at MAT is nearly complete; will be available for occupancy at school start.

Programming

Another programmer hired, as previously discussed
Additional training
Improved MOO
3rd year of online forms

Business Office

Change in payroll providers; new software allows better tracking and reporting

➤ **Director Evaluation**

Summary of FY 15 and FY 17 surveys regarding Mr. Black; goal reviews
73% highly effective, 27% effective

No raise since being hired as District Director, but the board would like additional information before making any decisions. Committee to be created includes Taylor Caffey, Michael Peeples, and Julie Ehnle, to bring a recommendation for a fair salary increase at September meeting. Raise to be retroactive to July 1, 2017.

➤ **Director's Report**

School Four update

Planning stages continuing but holding off on application to PCSB until February deadline to evaluate options that have arisen regarding purchase of additional property, buildings, and information on schools of hope options within school district.

➤ **Principal Updates**

McKeel Academy of Technology – Joyce Powell

South McKeel Academy – Kim Benson

McKeel Academy Central – Michele Spurgeon

MAC PTO has been given a donation in the amount of \$10,800.00 for items for the Music room, a color poster maker, and other school improvements.

Motion: Moved by Michael Peeples, seconded by Michael Clanton, to accept these funds.

Motion Carried

➤ **Other**

Ms. Campbell thanked the Board and staff for their time and commended principals on great job with their schools for 2016-2017.

➤ **Adjournment**

There being no further business, the meeting was adjourned at 1:32 p.m.

ATTEST:

Stephanie L. Campbell

Stephanie L. Campbell, Chair

Katy Wibert

Katy Wibert, Interim Secretary