



The Schools of McKeel Academy, Inc.

*McKeel Academy Central
McKeel Academy of Technology
South McKeel Academy*

Board of Trustees Meeting MINUTES

February 27, 2018

The Board of Trustees meeting was held on Tuesday, February 27, 2018, in the Director's Office at McKeel Academy of Technology. The meeting was called to order by Stephanie L. Campbell at 12:04 p.m. and declared a quorum with 7 of 9 members present. Trustees present included Stephanie L. Campbell, Michael Clanton, Frank McCaulley III, Michael Peeples, Andrew Snyder, Phillip Walker and Jackie Yon. Staff present included Alan Black, Julie Ehnle, Kim Benson, Michele Spurgeon, Joyce Powell, Jean Eisenhardt, Emily Backes and Lisa Hancock. Teacher of the Year present was Jeremy Bohnenstiehl. SMA 7th graders, Paige Dunsford, Heath Horchem, Bailey Palmer, Logan Peterson, Jomar Rodriguez, Victoria Vice, Connor Walsh and Teagan Youngblood.

➤ **Presentation**

Leadership Experience and Development (LEAD) Conference in Washington D.C. information presented by eight 7th graders from SMA.

➤ **Consent Agenda**

• **Minutes: 12/14/17 Board of Trustees Meeting**

Motion: Moved by Phillip Walker, seconded by Andrew Snyder, to approve the consent agenda as presented.

Motion Carried

➤ **Old Business**

• **Quarterly Financials**

Ms. Ehnle presented the quarterly financial statements for the period ending December 31, 2017. The discussion centered around food service performance and the impact of Hurricane IRMA on our free and reduced population. The budget amendment will reflect a large adjustment to both National School Lunch projections and local cafeteria collections.

➤ **New Business**

• **2018-2019 and 2019-2020 Proposed School Calendar**

Mr. Black presented the 2018-2019 and 2019-2020 Proposed School Calendars and requested a motion from the Board to approve both of the calendars as presented.

Motion: Moved by Michael Peebles, seconded by Phillip Walker, to approve the proposed 2018-2019 and 2019-2020 Proposed School Calendars as presented.

Motion Carried

- **Budget Amendment**

Ms. Ehnle presented the proposed budget amendment and discussed the slides as presented. She requested a motion to approve budget amendment A resulting in a FY18 proposed net income of \$336,183.

Motion: Moved by Phillip Walker, seconded by Michael Clanton, to approve the Budget Amendment as presented.

- **Salary Increase for all Staff**

Ms. Ehnle presented the amended Step Salary Schedule. The board inquired how this step schedule relates to Polk County Schools. TSMA at least meets, if not, exceeds PCSB teacher pay. Additionally, TSMA has paid out significant bonuses to instructional staff for Best & Brightest, School Recognition Funds, and AP testing. Non-instructional staff including the Director would receive a 2% increase in salary. All increases to salary would be retroactive to January 1, 2018 and be in their March 23, 2018 paycheck. Ms. Ehnle requested a motion to approve the salary increase for all staff which includes an amended step schedule, one additional step for instructional staff and 2% increases for all other staff including the Director

Motion: Moved by Phillip Walker, seconded by Michael Clanton, to approve the salary increases for all staff as presented.

- **New Bus Purchases**

Ms. Ehnle reviewed the current fleet of TSMA which is currently 24 buses. 11 of 24 are over 219k miles. 5 of 11 are over the standard life of 15 years. Essentially, we have an aging fleet and need to seriously look at a replacement plan. Ms. Ehnle will bring back a more formalized replacement plan for the fleet. Motion to approve purchase of three new International buses at \$105,183 each.

Motion: Moved by Phillip Walker, seconded by Frank McCaulley, to approve the purchase of new buses as presented.

- **Form 990**

Ms. Ehnle presented the Form 990 and requested a motion to approve the Form 990.

Motion: Moved by Michael Clanton, seconded by Andrew Snyder, to approve Form 990 as presented.

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➤ **Director's Report**

• **School Safety**

A letter is being sent to all parents from Mr. Black and Mrs. Campbell on behalf of TSMA, updating them on school safety and keeping all the children safe. Additional security measures are being addressed at all three schools.

• **Strategic Planning Meeting**

Mr. Black reminded the board of the Strategic Planning meeting on May 23rd from 8 – 12 with Emily and the importance of being in attendance.

• **School 4**

Mr. Black has meet with 6 of the 7 PCSB members concerning TSMA taking over a Polk County school that could possibly be closing.

➤ **Adjournment**

There being no further business, the meeting was adjourned at 1:50 p.m.

ATTEST:

Stephanie L. Campbell

Stephanie L. Campbell, Chair

Jean Eisenhardt

Jean Eisenhardt, Secretary