



The Schools of McKeel Academy, Inc.

*McKeel Academy Central
McKeel Academy of Technology
South McKeel Academy*

Board of Trustees Meeting MINUTES

September 25, 2018

The Board of Trustees meeting was held on Tuesday, September 25, 2018, in the Director's Office at McKeel Academy of Technology. The meeting was called to order by Stephanie L. Campbell at 12:03 p.m. and declared a quorum with 7 of 9 members. Trustees present included Taylor Caffey, Stephanie L. Campbell, Michael Clanton, Frank McCaulley III, Michael Peeples, Andrew Snyder and Phillip Walker. Staff present included Alan Black, Julie Ehnle, Kim Benson, Joyce Powell, Michele Spurgeon and Jean Eisenhardt. Teachers of the Year present were Heather McKnight (MAC), Leslie Howard (MAT) and Ashlenn Rodgers (SMA). Auditors from BKHM present were Nick Adams and Nancy DiSalvo. Mrs. Renee Sullivan a member of the public was present.

➤ **Public Comment**

Mrs. Sullivan addressed the board about her transportation concerns.

➤ **Consent Agenda**

- **Minutes: 6/28/18 Board of Trustees Meeting**
- **Approval of New Hires**
- **Approval of Out of Field Teachers**

Motion: Moved by Phillip Walker, seconded by Taylor Caffey, to approve the consent agenda as presented.

Motion Carried

➤ **New Business**

- **June 30, 2018 Financial Statement Audit**
Mr. Adams presented the fiscal year 2018 financial statement audit and noted an unqualified opinion. There were no findings. He reviewed the required communications with the board and answered any questions presented. The Board needs to approve the final audit.

Motion: Moved by Taylor Caffey, seconded by Michael Peeples, to approve the Auditor's June 30, 2018 Financial Statement Audit as presented.

Motion Carried

- Budget Amendment

Ms. Ehnle presented the first budget amendment of fiscal year 2019 which is primarily a result of capital outlay funding being released. Without that increase, there were not enough changes to warrant an amendment this early in the year. There were minor other changes which are highlighted in the PowerPoint presentation.

Motion: Moved by Michael Peeples, seconded by Phillip Walker, to approve the budget amendment as presented.

Motion Carried

- Bus Purchase

With the increase in capital outlay funds, it was requested to spend those on four new buses. There are still 12 buses in the TSMA fleet that need to be replaced. The purchase of four new buses accelerates the existing replacement plan by two.

Motion: Moved by Michael Peeples, seconded by Phillip Walker, to approve the purchase of four new buses via cash payment.

Motion Carried

- Director's Evaluation

The 2017 Director's Evaluation will be sent out to Mr. Black's direct reports, school principals, and Board members via SurveyMonkey.com. Ms. Eisenhardt will compile the results and present to the Board at the next Board meeting. Coaching services as needed were discussed with a maximum pay out of \$2000.

Motion: Moved by Michael Peeples, seconded by Andrew Snyder, to extend coaching services for Alan Black at a maximum of \$2,000 for fiscal year 2019 at his discretion.

Motion Carried

- Compensation Committee Report

The Strategic Goals for the Director were discussed.

Motion: Moved by Taylor Caffey, seconded by Michael Peeples, to adopt the Strategic Goals for the Director 2018-19 as presented.

Motion Carried

- Open Enrollment

The new dates for Open Enrollment were presented, December 3 – December 14, 2018.

Motion: Moved by Frank McCaulley, seconded by Michael Peeples, to approve the Open Enrollment dates of December 3 – December 14, 2018 as presented.

Motion Carried

- Election of Board Chair

The Board needs to nominate a new Chair whose term of service will begin at the next Board Meeting. Mr. Snyder volunteered and was unanimously accepted.

Motion: Moved by Taylor Caffey, seconded by Phillip Walker, to approve Mr. Andrew Snyder as the Chair of the Board of Trustees.

Motion Carried

➤ Adjournment

There being no further business, the meeting was adjourned at 1:46 p.m.

ATTEST:

Stephanie L. Campbell

Stephanie L. Campbell, Chair

Jean Eisenhardt

Jean Eisenhardt, Secretary